



# SHASTA COUNTY OFFICE OF EDUCATION

*To be leaders in educational excellence, offering support to schools and community to ensure Shasta County students receive a quality education preparing them for high school graduation and success in career and college.*

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## MEMORADUM

**DATE:** August 3, 2017

**TO:** Student Programs Certificated Staff

**FROM:** Judy Flores, Assistant Superintendent, Instructional Services

**SUBJECT:** Administering Medication to Students

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Any student receiving medication during school hours **MUST** have the attached School Medication Authorization Form on file.

If medications have been prescribed, it is important for your child to take the complete prescription. Medications can be given at school with written authorization from the health care provider and you. Medications need to be in the *original pharmacy container labeled with your child's name, date of prescription, expiration date, physician's name, and instructions for giving the medication.*

Please note, medication also includes such things as aspirin, cough drops, etc. and may not be dispensed without written directions from the physician. We realize the use of this form may be an inconvenience to some parents, but it is necessary for the child's welfare as well as your own.

If you have any questions or concerns regarding the use of this form, please contact your supervisor.

